



BEVERLEY AND HORNSEA
EXPLORER SCOUT UNIT



COVER LETTER FOR PF-1

As you are probably aware, the scout association has many rules, regulations, and procedures in place to safeguard each explorers well-being, and keep them safe from and physical of emotional harm. However this also means that parents have numerous forms to fill in at various stages. To try and reduce the amount of forms needing to be completed, the unit has designed a 'multi-form' which is a combination of several. This is split into three area's which need signing individually by both the parent and the explorer.

GENERAL POLICY'S

These are an assortment of policies developed by both leaders and explorers. All members of the unit (regardless of age and including leaders) are expected to follow these policies.

DATA PROTECTION

As we are a district unit, explorers are unlikely to be with the same leader for all of the time. Therefore, we need to make sure that each leader has access to any important medical information such as whether an explorer has asthma. For us to keep this information, we need by law, to have your explicit consent. Although every effort is made to ensure only leaders are able to view this information, we suggest that explorers speak direct to their leader or myself in any case of sensitive information.

GIFT AID

Gift Aid is a way for us to claim the tax back on any money you donate to use by way of subscription to the unit. We can claim up to 28p back for every £1 you donate. This has the potential of raising hundreds of pounds for the unit which will obviously benefit the unit and it's explorers. To qualify, the parents of the explorer must pay capital gains tax. If you do not qualify, don't worry, cross out the signature instead.

Many Thanks

Richard Duke
(District Explorer Scout Commissioner)



BEVERLEY AND HORNSEA
EXPLORER SCOUT UNIT



- FORM PF1

Explorer's Name _____ Address _____
Parents Name _____
Date: __ / __ / __ _____
_____ Postcode _____

GENERAL POLICIES

Alcohol Policy - No alcohol is allowed at any explorer meetings as per scout association guidelines.

Smoking - Currently, there are no heavy smokers within the unit. Therefore we operate a no smoking policy. Most of the buildings we use also operate a strict no smoking policy.

Behaviour Policy - Inappropriate language or behaviour will not be tolerated. All scouts are expected to be considerate to other peoples feelings.

Relationships Policy - No "smooching" at unit meetings, and no actions that might cause embarrassment to other people are allowed.

Overnight Policy - Separate sleeping arrangements will be provided if requested.

Photographs Policy - We sometimes take photo's of explorer events as a record. These may be placed in area's which can be viewed by the public. However, we try to ensure that the Explorers in the photograph are not identified by name.

Explorer's Signature _____

Parents Signature _____

DATA PROTECTION

I accept that the explorer unit will be keeping information about my son's/daughter's membership of the Scout Movement

I give explicit consent to the holding of information regarding my son's/daughter's health; disabilities; religion/faith; race/ethnic origin; for scouting purposes only.

I understand that all information held on record will be kept within the scouting movement and will not be disclosed to any third parties.

Parents Signature _____

GIFT AID

You can cancel this declaration at any time by contacting the Unit

Please notify the Unit if you cease to qualify for gift aid, or if you change your name or address.

To qualify, you must pay an amount of income tax or capital gains tax at least equal to the tax we reclaim on the payments (currently 28p for every £1 you give)

I would like the Explorer Unit to treat all payments I make, on or after the 6th April 200, in respect to the subscription of the group, or donations I make, as Gift Aid Donations

Parents Signature _____